



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

MONDAY, NOVEMBER 11, 2013, 6:00-10:00 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214(SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## AGENDA

Presentation/Question Time

- |      |  |                |
|------|--|----------------|
| I.   | Call to Order (6:00 p.m.)  |                |
| II.  | Pledge of Allegiance / Roll Call   | 5 min          |
| III. | Approval of Agenda   | 5 min          |
| IV.  | Comments from the Audience (Audience members have 5 minutes to address the Board)<br>(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | 10 min         |
| V.   | Celebrating TCA  | 10 min         |
| VI.  | Report of the Executive Director & Cabinet Spotlights<br>Motion: to receive the report   | 10 min / 5 min |
| VII. | Consent Agenda<br>Board Directed items to be removed from Consent Agenda:<br>Motion: to accept the Consent Agenda  | 5 min          |
|      | A. Minutes: October 7 (Carter, Swanson)  |                |
|      | B. Written Reports of the Executive Director and Cabinet   |                |
|      | 1. Human Resources (Schulz)  |                |
|      | a. Matters Relating to Personnel Action  |                |
|      | 2. Operations (Collins)  |                |
|      | a. Ops Update  |                |
|      | 3. Finance (VanGambleare)  |                |
|      | a. August Financials   |                |
|      | 4. Advancement Update (Laney)  |                |
|      | a. Annual Giving Update (\$Contributions/% Families)   |                |
|      | 5. Board Policy Reviews (Leland)   |                |
|      | a. Board Decision Making   |                |
|      | b. Internal Financial Controls   |                |
|      | 6. Board Evaluation Process  |                |

## VIII. Discussion Agenda Items

### A. Items removed from Consent Agenda

### B. Cabinet Level Reports

1. Senate Report 10 min / 5 min  
Action: Hintze  
Motion: to receive the report  
Rationale: to update the Board on Senate projects
2. Annual Registrar Report 10 min / 10 min  
Action: McIntyre  
Motion: to receive the report  
Rationale: to provide the Board with information regarding student enrollment at TCA
3. Quarterly Financial Summary 10 min / 5 min  
Action: VanGambleare  
Motion: to receive the report  
Rationale: to review the current financial status of TCA
4. Internal Financial Control Report 10 min / 5 min  
Action: VanGambleare  
Motion: to approve the report  
Rationale: to review the internal financial control report
5. Central Campus Decision Paper 15 min / 15 min  
Action: Collins  
Motion: 1<sup>st</sup> read  
Rationale: to review the options available with respect to long term facility requirements for the Central Campus for strategic planning/direction

### C. Board Subcommittee Reports

1. Executive Director Search Committee Update 10 min / 5 min  
Action: Cameron  
Motion: to receive the report  
Rationale: to review progress on the Executive Director Search Process after the close of the position on September 30, 2013
2. Quarterly FAC Report/Audit Review 10 min / 5 min  
Action: Woody, VanGambleare  
Motion: to receive the report/1st read of any motions  
Rationale: to review recommendations of the FAC and discuss audit report
3. Sub-Committee Review 5 min / 5 min  
Action: Leland  
Motion: to update Board sub-committee list
4. Future Executive Director Evaluation Process 10 min / 10 min  
Action: Palmer  
Motion: to receive the report  
Rationale: to review the process to evaluate the Executive Director

### D. Board Development and Assessment

1. Board Development & Training 10 min  
Action: Leland
2. Board Communication Planned 5 min  
Action: Carter  
Rationale: to develop and approve of communication update to community

### E. Future Board Agenda Items 5 min

1. Board Strategic Planning Working Session-December 4, 2013-7:00 pm-Community Bible Study Building
2. Read Aheads for the December 4, 2013 Strategic Planning Meeting are due on Monday,

December 2, 2013.

3. Common Core Standards Update; December 9, 2013; Jolly
  4. Touchstones; March 10, 2014; OC3I
  5. Cottage School/College Pathways Activity Participation; December 9, 2013; Jolly
  6. Celebrate TCA; Serteans; December 9, 2013
- IX. Executive session pursuant to C.R.S. 24-6-402(4)(b)conference with an attorney for the purpose of receiving legal advice; and (e) Determining contract negotiation strategies with regard to continuation of external contracting and costs involved toward budget impact.
- X. Adjournment (Approx. 10:00 p.m.)